



WinStar Farm, LLC

Job Description – “Equine Records/Accounts Receivable”

WinStar Farm, a leading thoroughbred racing and breeding operation located in Versailles, KY is offering a unique opportunity to work in a specialized and dynamic industry.

RESPONSIBILITIES:

- Enter horse-related information and procedures into Horse Farm Management System
- Generate monthly billing for farm boarders
- Verify horse ownership and client information
- Track horse arrivals and departures to and from the farm
- Enter all customer payments into Horse Farm Management System
- Send out Training & Board Agreements for signature

QUALIFICATIONS/REQUIREMENTS:

- Industry experience and Bachelor’s degree preferred
- Experience with Microsoft Suite products and Horse Farm Management software preferred

BENEFITS:

- Health
- Dental
- Vision
- Life
- Short & Long Term Disability
- 401k
- PTO

All benefits are subject to plan terms and eligibility requirements

Please send resumes to jobs@winstarfarm.com