



Director of Finance

- Contribute to the hospital vision by providing the highest quality service in a caring, professional, and ethical manner
- Take appropriate steps to protect the assets and financial information for all Rood and Riddle entities
- Implement and enforce internal controls
- Manage and lead the accounting department, including overseeing day-to-day procedures completed by accounting, billing, and collections departments
- Monitor cash flow and make proactive decisions regarding use of cash
- Analyze an address day to day situations that impact the financials
- Work with clients, partners, and vendors to resolve disputes escalated to executive management
- Assist in identifying and implementing strategic initiatives from a financial perspective
- Compile, review, and analyze monthly financial statements and make statements available to shareholders
- Maintain monthly reconciliations of balance sheet and pass-through accounts
- Arrange and be the primary liaison for annual reviews and audits of the financial statements
- Perform month-end and year-end procedures for Rood, Riddle, & Partners, PSC including subsidiaries, and Rood and Riddle Foundation
- Create and maintain annual budget
- Assure legal and regulatory compliance with the Generally Accepted Accounting Principles (GAAP)
- Recommend new policies or changes of policies
- Facilitate and oversee acquisition projects
- Act as a liaison and assist auditors, legal consultants, and other professional consultants

Required Skills/Education/Experience:

- Bachelor's degree in Accounting required
- CPA license strongly preferred
- Five years of experience in accounting or related field
- Management experience
- Equine industry experience is preferred but not required
- Proficient in Microsoft Excel and other computer functions
- Strong mathematical and analytical skills
- Knowledge of accounting business processes (accounts receivable, accounts payable, inventory, fixed assets) and able to apply accounting principles
- Experience with Microsoft Dynamics Great Plains, TrinDocs, and/or Concur is preferred but not required

- Ability to problem solve
- Ability to positively engage with staff throughout the company
- Ability to multitask, prioritize tasks, and take initiative on tasks without being asked

To apply, please submit cover letter and resume to hr@roodandriddle.com.